

Workshop offer sheet

Ethical and Responsible Use of AI in the Public Sector

Governance, transparency, compliance, and risk when your agency uses AI. Your team leaves with a working AI policy draft and the tools to keep it current, not a slide deck.

\$1,800

Half-day, 4 hours

\$3,000

Full-day, 8 hours

Who it is for

- Executive and leadership teams setting AI direction
- Legal counsel, HR, and IT leaders who must write the AI policy, not just follow it
- Department heads approving how staff use ChatGPT, Copilot, Gemini, or Claude
- Agencies, special districts, school districts, courts, and nonprofits

What they leave with

- An AI inventory and risk triage of the tools already in use
- A fairness, validation, and human oversight checklist
- A vendor transparency and incident response kit
- Draft AI use policy language adapted to your agency
- A 90-day AI accountability plan with named owners

How the half-day runs

1	2	3	4
Where AI already sits	Fairness, bias, review	Vendors and records	Writing the policy
Inventory, data exposure, and the risks that matter most.	Where AI output needs a person before it touches a decision.	What to ask vendors and what to disclose.	Participants draft and pressure-test policy language in the room.

The full-day adds a policy rollout and communication plan, staff guidance, and a facilitated leadership decision session.

Paying	Discounts	Location
Pay online by card or U.S. bank account, or send a purchase order. Quote on letterhead and W-9 within 2 business days.	Book 3 or more sessions, save 15%.	Zoom, Teams, or on site anywhere in the U.S. Travel quoted outside the Los Angeles area.

Tailoring to your documents and approved AI tools is included. Exercises use fictional, sanitized samples by default. Need agency-wide rules, not just a workshop? See AI Policy and Readiness, \$7,500 for one department, 4 to 6 weeks.

Why Dr. Olmos: more than 25 years in public-sector HR, Executive Director at a K-12 school district, adjunct professor of statistics at Cal State LA, and 2024 Stephen E. Bemis Memorial Award recipient. Recent public-sector clients include the Los Angeles Superior Court, LAUSD Personnel Commission, Walnut Valley Water District, and WRIPAC.

One published price for every client. Reply within two business days.