

09 Project Notes - SRIP (OneNote page)

Page owner: Jordan Ekwueme · Last edited October 8, 2026 · Rough working notes

Oct 6 working group - follow-ups

- Wen - backlog report to drop duplicates, by Oct 12 (agreed in meeting)
- Saturday hours cost estimate ... needed before any decision. who??
- FAQ still says 10 days - must fix. Beatriz offered to draft text 'probably' - check w/ Sam re publishing
- Priya - escalation reminder to staff by Fri Oct 9

Pilot prep

- Draft triage decision tree (categories + who reviews)
- Ask IT if portal can show status 'Under Review' - Sam? (not asked yet)
- Pick 2 units for pilot - Odessa suggested Streets + Parks, not decided
- Design review target ~Oct 27 (Malcolm confirming)
- Plain-language status letter template - high priority

Data

- Aug data incomplete (migration) - footnote in every report
- Two FCR definitions floating around - need one. Jordan to write options memo by Oct 16
- Dashboard 'as of' date is the 25th - Sept numbers partial!

Random

- Interpretation line usage up? ask someone
- Order coffee for design review lol